

COUNTER SALEPERSON RESPONSIBILITIES

1. Understanding the customers' requirements and specifications.
2. Providing the solutions to the customer instantly.
3. Solving all the customers' complaints and issues about the product.
4. Making sure the customer is satisfied with the products offered to them.
5. Maintain a customer-centric service orientation
6. Maintaining a strong relationship with new customers.
7. Make a note to update the customer information properly.
8. Updating customer's information in the computer system for future reference.
9. Offering excellent customer service and customer satisfaction.
10. Ensuring the space is clean and tidy all the time.
11. Processing customers' payments in the form of cash or a card.
12. Adhering to all the rules and regulations of the organization.
13. Reporting any mishaps and accidents to the Manager.
14. Following up on orders to prevent delay and frustration
15. Ensuring that each customer leaves the premises satisfied